## **Travel Declaration for March Holidays 2019**

1. Go to LMS Parent Portal at tinyurl.com/cwssparents

Note: For technical issues, please contact:

Tel: 6777 9661 (Monday - Friday: 7.30am - 6.00pm)

Email: <a href="mailto:lmssupport@wizlearn.com">lmssupport@wizlearn.com</a>

2.

- Your username is the first 5 characters in your name followed by the last 4 digit of your NRIC number and the alphabet.
- e.g. if your name is Tan Huihui and your NRIC no. is T065**4321A**, then your username is tanhu4321A
- 3. Password: Password
- 4. Click on "Tools->Travel Declaration (NEW)".



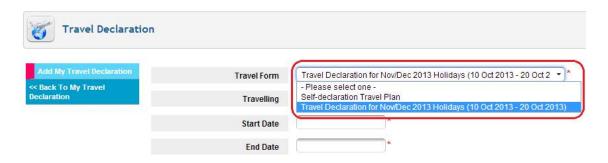
5. Submit Travel Plan

**Step 1**: Click on "My Child/Ward Travel Declaration" button.



**Step 2 :** Select the relevant form.

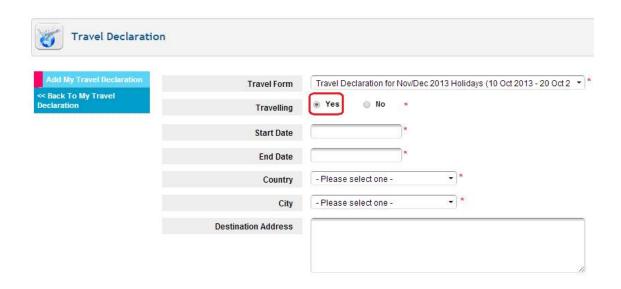
Eg:



**Step 3 :** If not travelling, select "No" and then click on "Save" button to submit "NIL" travel plan.



**Step 4 :** If travelling, select "Yes" and enter the necessary information.



**Step 5**: Scroll down and click on "Save" button to submit travel plan.

Note: If you are travelling to more than one country/city, do the following:

