



**COMMONWEALTH SECONDARY SCHOOL**  
**Nurturing Champions of Today and Leaders of Tomorrow**

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17 October 2019

Dear Parents/Guardians of **Sec 2 Normal (Technical)** Classes

**SEC 2 SUBJECT OPTION EXERCISE (SOE) 2019**

Your child/ward will be participating in the Subject Option Exercise (SOE) to opt for the academic subjects he/she will be taking in Upper Secondary. The list of subject combinations can be found in **Annex A**.

2. A briefing on the subject combinations and subjects which the school will be offering was conducted on 14 March 2019.

**Instructions for Opting for Subjects**

3. Please follow the following steps to complete the SOE Exercise:-
  - i. Review the available subject combinations with your child, taking into consideration his/her strengths and academic performance for 2019. You can refer to the following sources for more information as you discuss his/her choices:-
    - SOE Briefing Slides
      - <https://tinyurl.com/cwss-soe2019> (requires logging into your child's CWSS Google account)
    - Singapore Examinations and Assessment Board on details of subjects
      - <https://tinyurl.com/GCE-NT-Level2019>
    - Post-Secondary options and requirements
      - <https://www.myskillsfuture.sg/secondary>
  - ii. Log in to the Asknlearn portal at <https://lms.asknlearn.com/CWSS> with your child's/ward's CWSS Google account to complete the SOE and submit your choices online between **21 to 23 October 2019 by 3pm**. Please refer to the user guide available at our SOE site. (You may also view your child/ward's overall performance for each subject in the school's Asknlearn portal.)
  - iii. Print the summary, endorse and submit the form to **Mdm Siti at General Office by 23 October 2019, 3pm**. (You may also scan the endorsed form and email it to [soe@commonwealthsec.moe.edu.sg](mailto:soe@commonwealthsec.moe.edu.sg))
4. If your child does not have access to a computer, an internet connection at home or printing facilities, he/she can use the facilities in the school's computer laboratory at **Sandbox 1 from 21 to 23 October 2019, 9am to 3pm**.

## **Release of SOE 2019 Results**

5. The provisional results of the SOE 2019 will be released on **1st Nov 2019, 12 noon** via the Asknlearn portal. Notification of results release will be announced via SOE site.
6. Any appeal must be made by the parent/guardian in writing using the SOE 2019 Appeal Form available via the SOE website <https://tinyurl.com/cwss-soe2019> and submit in person to the General Office by **5th Nov 2019, 12 noon**.
7. The finalised results of the SOE 2019 and the allocated class of your child/ward will be available from **8th Nov 2019, 1200 noon** via the Asknlearn portal.

## **Enquiries**

8. If you have any questions or clarifications, please feel free to email the SOE Team at [soe@commonwealthsec.moe.edu.sg](mailto:soe@commonwealthsec.moe.edu.sg).

Yours sincerely

Mr Ng Boon Kiat  
Principal

## ANNEX A

### SUBJECT OPTIONS EXERCISE 2019 NORMAL TECHNICAL COURSE

#### **Key Information**

1. Please note that all Normal Technical stream students will offer the following 5 compulsory subjects:-
  - English
  - Mother Tongue
  - Mathematics
  - Computer Applications (CPA)
  - Science
2. In addition, Normal Technical stream students will offer 1 elective subject.
3. Allocation is in order of performance, preferences and vacancies.
4. Subjects allocated are subjected to manpower constraints.

#### **Subject Combinations**

<b>Code</b>	<b>Elective Subjects</b>	<b>Subject Criteria/ Remarks</b>
<b>ART</b>	Art	Recommended Grade C in Art
<b>EBS</b>	Elements of Business Administrations (EBS)	Recommended Grade C in English
<b>FN</b>	Food Studies	Recommended Grade C in Food & Consumer Education
<b>MUS</b>	Music	Recommended Grade C in Music