



COMMONWEALTH SECONDARY SCHOOL
Nurturing Champions of Today and Leaders of Tomorrow

17 October 2019

Dear Parents/Guardians of **Sec 2 Normal (Academic)** Classes

SEC 2 SUBJECT OPTION EXERCISE (SOE) 2019

Your child/ward will be participating in the Subject Option Exercise (SOE) to opt for the academic subjects he/she will be taking in Upper Secondary. The list of subject combinations can be found in **Annex A**.

2. A briefing on the subject combinations and subjects which the school will be offering was conducted on 14 March 2019.

Instructions for Opting for Subjects

3. Please follow the following steps to complete the SOE Exercise:-
- i. Review the available subject combinations with your child, taking into consideration his/her strengths and academic performance for 2019. You can refer to the following sources for more information as you discuss his/her choices:-
 - SOE Briefing Slides
 - <https://tinyurl.com/cwss-soe2019> (requires logging into your child's CWSS Google account)
 - Singapore Examinations and Assessment Board on details of subjects
 - <https://tinyurl.com/GCE-NA-Level2019>
 - Post-Secondary options and requirements
 - <https://www.myskillsfuture.sg/secondary>
 - ii. Log in to the Asknlearn portal at <https://lms.asknlearn.com/CWSS> with your child's/ward's CWSS Google account to complete the SOE and submit your choices online between **21 to 23 October 2019 by 3pm**. Please refer to the user guide available at our SOE site. (You may also view your child/ward's overall performance for each subject in the school's Asknlearn portal.)
 - iii. Print the summary, endorse and submit the form to **Mdm Siti at General Office by 23 October 2019, 3pm**. (You may also scan the endorsed form and email it to soe@commonwealthsec.moe.edu.sg)
4. If your child does not have access to a computer, an internet connection at home or printing facilities, he/she can use the facilities in the school's computer laboratory at **Sandbox 1 from 21 to 23 October 2019, 9am to 3pm**.

Release of SOE 2019 Results

5. The provisional results of the SOE 2019 will be released on **1st Nov 2019, 12 noon** via the Asknlearn portal. Notification of results release will be announced via SOE site.
6. Any appeal must be made by the parent/guardian in writing using the SOE 2019 Appeal Form available via the SOE website <https://tinyurl.com/cwss-soe2019> and submit in person to the General Office by **5th Nov 2019, 12 noon**.
7. The finalised results of the SOE 2019 and the allocated class of your child/ward will be available from **8th Nov 2019, 1200 noon** via the Asknlearn portal.

Enquiries

8. If you have any questions or clarifications, please feel free to email the SOE Team at soe@commonwealthsec.moe.edu.sg.

Yours sincerely

Mr Ng Boon Kiat
Principal

ANNEX A

SUBJECT OPTIONS EXERCISE 2019 NORMAL ACADEMIC COURSE

Key Information

1. Please note that all Normal Academic stream students will offer the following 5 compulsory subjects:-
 - English
 - Mother Tongue
 - Mathematics
 - Combined Humanities (Social Studies + History)
 - Science (Chemistry + Physics)
2. In addition, Normal Academic stream students will offer 1 elective subject.
3. Allocation is in order of performance, preferences and vacancies.
4. Subjects allocated are subjected to manpower constraints.

Subject Combinations

Code	Elective Subjects	Subject Criteria/ Remarks
AM	Additional Maths	Recommended Grade 3 for Mathematics
ART	Art	Recommended Grade 4 for Art
COM	Computing	Recommended Grade 4 for Mathematics
DT	Design & Technology	Recommended Grade 4 for Design & Technology
FN	Food & Nutrition	Recommended Grade 4 for Food & Nutrition
GEO	Geography	Recommended Grade 4 for Geography
POA	POA	Recommended Grade 4 for Mathematics
TLIT	Tamil Literature	For students taking Express TL