



COMMONWEALTH SECONDARY SCHOOL
Nurturing Champions of Today and Leaders of Tomorrow

28 March 2017

Ref: CWSS/2017/01-admin/s3 Express

Dear Parents/Guardians of Sec 3-8

PAYMENT FOR LEARNING RESOURCES AND ENRICHMENT PROGRAMMES (SEC 3 EXPRESS)

As part of the school's effort and commitment to provide an enriching and holistic learning experience for our students, a series of learning resources and enrichment programmes have been planned. While much of the cost of employing additional educational and administrative resources has been heavily subsidised by the school, a co-payment is necessary for some of these programmes/items.

2. The school conducts 2 collection cycles (in April and September) for these non-MOE standard fees. For Semester 1, we will be collecting the expenses for:

No	Item	Description	Amount	Mode of Payment
i	Reading Programme	Subscription cost of Broader Perspectives magazine – to expose students to the benefits of extensive reading and to develop their critical thinking skills	\$33.00	Singapore citizen students may use their edusave to pay for this amount
ii	Outward Bound Programme	This is an outdoor experiential 5 days, 4 nights Multi-School Youth Navigators' programme which will take place from 30 Oct to 3 Nov 2017. It aims to develop deeper social-emotional competencies through shared experiences. More details will be disseminated nearer the date.	\$50.00	Singapore citizen students may use their edusave to pay for this amount
iii	2017 International Competitions and Assessments for Schools (ICAS) – English & Math	Please refer to Annex A	\$18.00	Cash/Cheque
iv	Level camp T-shirt	To instill camaraderie and identification within the level	\$3.00	Cash/Cheque
Total for Singapore Citizen student			Edusave: \$83.00	Cash/Cheque: \$21.00
Total for Singapore Permanent Resident student and Non-citizen students			Cash/Cheque: \$104.00	

3. The total amount can be paid either by cash/cheque and edusave. If payment is by cheque, please issue the amount to 'Commonwealth Secondary School'. At the back of the cheque, you should indicate the following:

- Your child's name
- NRIC
- Class
- Semester 1 collection 2017

4. Please advise your child to hand the cash/ cheque together with Annex B to the **General Office on Wednesday 5 April 2017, between 11 a.m. to 3.30 p.m.**

5. Students who are under the MOE/SAC Financial Assistance Scheme are not required to submit Annex B as the fees will be fully subsidised by the school

6. If you have further queries on the payment, please contact our Management Support Officer, Ms Pushpa at **6560-6866**.

Thank you

Yours sincerely,

Mr Aaron Loh
Principal

Annex A

Secondary 3 Express

2017 INTERNATIONAL COMPETITIONS AND ASSESSMENTS FOR SCHOOLS (ICAS) – ENGLISH AND MATHEMATICS

1. The school will be enrolling your child/ward for the 2017 International Competitions and Assessment for schools (ICAS).
2. ICAS is a highly regarded assessment programme for schools offered in the key subject areas of English, Mathematics and Science, which offers recognition and reward for school students.
3. Each student will receive the following for each subject:
 - an individual diagnostic report highlighting strengths and weaknesses
 - a High Distinction, Distinction, Credit or Participation Certificate acknowledging level of achievement.
1. The competition will be held in school on the following dates:
 - English – 11 July 2017
 - Mathematics – 25 July 2017
4. The entry fee for 2017 ICAS is \$9.00 (inclusive of GST) per subject. **The total cost for the two subjects is \$18.00.**
5. If you have any enquiry, please contact Ms Ng Yui Yun 6560 6866 ext. 119 or email her at ng.yuiyun@commonwealthsec.moe.edu.sg

The Principal
Commonwealth Secondary School

Payment for Learning Resources and Enrichment Programmes 2017
(Ref: CWSS/2017/01-admin/s3E)
Sec 3 Express

Amount payable for Learning Resources and Enrichment Programmes 2017: \$104.00

Pupil's Name : _____ Level/Class: _____

Identification No.: _____

Please indicate a tick in the following box (if applicable) :

APPLICATION FOR WITHDRAWAL OF FUNDS FROM EDUSAVE ACCOUNT

(Applicable only to Singapore Citizen students. Please call the *Edusave hotline 62600777* to check your child's Edusave account balance.)

I wish to withdraw **\$83.00** from my above-named child's/ward's Edusave account for payment of the abovementioned programmes.

I undertake to make the payment in cash/cheque if there are insufficient funds in my child's/ward's Edusave account to meet the payment.

AND

PAYMENT BY CASH/CHEQUE (payable to "Commonwealth Secondary School")

(Please write your child's/ward's name and class on the reverse side of cheque)

I wish to pay ****\$21 / \$104** for the abovementioned programmes in ****cash/cheque**

** - please delete accordingly

Signature of Father/Mother/Guardian

Date