



COMMONWEALTH SECONDARY SCHOOL
Nurturing Champions of Today and Leaders of Tomorrow

22 February 2017

Ref: CWSS/2017/01-admin/s2NA

Dear Parents/Guardians of Sec 2/3

PAYMENT FOR LEARNING RESOURCES AND ENRICHMENT PROGRAMMES (SEC 2 NORMAL ACADEMIC)

As part of the school's effort and commitment to provide an enriching and holistic learning experience for our students, a series of learning resources and enrichment programmes have been planned. While much of the cost of employing additional educational and administrative resources has been heavily subsidised by the school, a co-payment is necessary for some of these programmes/items.

2. The school conducts 2 collection cycles (in March and August) for these non-MOE standard fees. For Semester 1, we will be collecting the expenses for:

No	Item	Description	Amount	Mode of Payment
i	Reading Programme	Subscription cost of 'Represent' magazine - to expose students to the benefits of extensive reading and to develop their critical thinking skills	\$20.00	Singapore Citizen students may use their edusave to pay for this amount
ii	Sec 2 level camp (4 to 6 Jan 2017)	This programme is designed to build teamwork in a 3 days 2 nights outdoor adventure camp	\$70.00	Singapore citizen students may use their edusave to pay for this amount
iii	Historical Investigation Fieldtrip	Field trip programme that is essential to the development of Inquiry Skills	\$5.00	Singapore citizen students may use their edusave to pay for this amount
iv	ICT Enrichment - Photoshop	This course will develop students' competencies in creating 2D visuals using Photoshop	\$15.00	Singapore citizen students may use their edusave to pay for this amount
No	Item	Description	Amount	Mode of

				Payment
v	StrengthsQuest and StrengthsPlay workshop	This programme helps students to identify, learn and expand their understanding of their top 5 strengths for them to develop it to be more productive and perform better	\$20.00	Singapore citizen students may use their edusave to pay for this amount
vi	Online Mathematics portal	This portal complements the teaching of Mathematics through providing interactive activities. Lesson packages and homework will be uploaded onto this portal to support the child's learning. This is an annual amount.	\$5.00	Cash/Cheque
vii	Level camp T-shirt	To instill camaraderie and identification within the level	\$3.00	Cash/Cheque
Total for Singapore Citizen student			Edusave: \$130.00	Cash/Cheque: \$8.00
Total for Singapore Permanent Resident student and Non-citizen students			Cash/Cheque: \$138.00	

3. The total amount can be paid either by cash/cheque and edusave. If payment is by cheque, please issue the amount to 'Commonwealth Secondary School'. At the back of the cheque, you should indicate the following:

- Your child's name
- NRIC
- Class
- Semester 1 collection 2017

4. Please advise your child to hand the cash/ cheque together with Annex A to the **General Office on Thursday 2 March 2017, between 10 a.m. to 3.30 p.m.**

5. Students who are under the MOE/SAC Financial Assistance Scheme are not required to submit Annex A as the fees will be fully subsidised by the school

6. If you have further queries on the payment, please contact our Management Support Officer, Ms Pushpa at **6560-6866**.

Thank you

Yours sincerely,

Mr Aaron Loh
Principal

The Principal
Commonwealth Secondary School

Payment for Learning Resources and Enrichment Programmes 2017
(Ref: CWSS/2017/01-admin/s2NA)
Sec 2 NA

Amount payable for Learning Resources and Enrichment Programmes 2017: \$138.00

Pupil's Name : _____ Level/Class: _____

Identification No.: _____

Please indicate "Y" in the following boxes:

APPLICATION FOR WITHDRAWAL OF FUNDS FROM EDUSAVE ACCOUNT

(Applicable only to Singapore Citizen students. Please call the *Edusave hotline 62600777 to check your child's Edusave account balance.*)

I wish to withdraw **\$130.00** from my above-named child's/ward's Edusave account for payment of the above-mentioned programmes.

I undertake to make the payment in cash/cheque if there are insufficient funds in my child's/ward's Edusave account to meet the payment.

AND

PAYMENT BY CASH/CHEQUE (payable to "Commonwealth Secondary School")
(Please write your child's/ward's name and class on the reverse side of cheque)

I wish to pay ****\$8 / \$138** for the above-mentioned programmes in ****cash/cheque**

** - please delete accordingly

Signature of Father/Mother/Guardian

Date