



COMMONWEALTH SECONDARY SCHOOL
Nurturing Champions of Today and Leaders of Tomorrow

29 January 2018

Ref: CWSS/2018/01-admin/s1NT

Dear Parents/Guardians of Sec 1/1

PAYMENT FOR LEARNING RESOURCES AND ENRICHMENT PROGRAMMES

As part of the school's effort and commitment to provide an enriching and holistic learning experience for our students, a series of learning resources and enrichment programmes have been planned. While much of the cost of employing additional educational and administrative resources has been heavily subsidised by the school, a co-payment is necessary for some of these programmes/items.

2. The school conducts 2 collection cycles (in February and August) for these non-MOE standard fees. For Semester 1, we will be collecting the expenses for:

No	Item	Description	Amount	Mode of Payment
i.	Drama in Curriculum	This is a 10-week programme to enhance students' understanding of literary texts through performance	\$12.00	Singapore Citizen students will use their edusave to pay for this amount
ii.	Sec 1 level camp (3 to 5 Jan 2018)	Cohort camp which infused servant leadership qualities and school values. The amount collected is for food for the 3 days of the camp.	\$17.00	Cash/Cheque
iii	Caring Optimistic Outstanding Leaders (COOL) Programme	To enhance class bonding, infuse servant leadership qualities and school values	\$20.00	Singapore citizen students will use their edusave to pay for this amount
iv	Learning Journey to Kidzania	This learning journey will enable students to explore different professions and get to know more about their career interests	\$15.00	Singapore citizen students will use their edusave to pay for this amount
v	ICT Enrichment	This is a 12 hour programme spread over Semester 1 and will cover Chromebook, Suite of Apps training and Coding with microbits.	\$20.00	Singapore citizen students will use their edusave to pay for this amount

vi	Online Mathematics portal	This portal complements the teaching of Mathematics through providing interactive activities. Lesson packages and homework will be uploaded onto this portal to support the child's learning. This is an annual amount.	\$5.00	Cash/Cheque
vii	Passport Photo	To facilitate the application of School Smartcard and other official use, the school has engaged a vendor to make passport-sized photographs for your child/ward. This is a one-time amount.	\$4.00	Cash/Cheque
Total for Singapore Citizen student			Edusave: \$67.00	Cash/Cheque: \$26.00
Total for Singapore Permanent Resident student and Non-citizen students			Cash/Cheque: \$93.00	

3. The total amount can be paid either by cash/cheque and edusave. For students who are Singapore citizens, we noted that the 'Standing Order for Use of Edusave Account' has been submitted in the beginning of the year. Hence the amount of \$67.00 will be deducted from your child's/ward's edusave account directly.

4. If payment is by cheque, please issue the amount to 'Commonwealth Secondary School'. At the back of the cheque, you should indicate the following:

- Your child's name
- NRIC
- Class
- Semester 1 collection 2018


5. Please advise your child to hand the cash/ cheque to the **General Office** on **Thursday 1 February 2018, between 2.10 p.m. to 3.30 p.m.**

6. Students who are under the MOE/SAC Financial Assistance Scheme do not need to pay

7. If you have further queries on the payment, please contact our Administration Manager Ms Jasmine Neo at **6560-6866**.

Thank you

Yours sincerely,



Mr Ng Boon Kiat
Principal