



**COMMONWEALTH SECONDARY SCHOOL**  
**Nurturing Champions of Today and Leaders of Tomorrow**

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23 January 2020

Dear Parent/Guardian

**Travel Declarations for 2020 Chinese New Year Holidays**

In view of the novel coronavirus situation in Wuhan and other parts of China, we are taking precautionary measures to safeguard the well-being of your child. This includes the collection of your child/ward's travel declarations over the Chinese New Year weekend (24 to 28 Jan 2020).

The details submitted are accessible only by authorised personnel and will facilitate health measures to be taken in the event of heightened concerns after the holidays. Please complete the attached Travel Declaration Form and your child/ward to submit the declaration to their Champion Mentors on **Friday 24 January 2020.**

Amidst the festivities, we encourage you to continue educating your child/ward to adopt good personal hygiene practices. If your child/ward is unwell, please seek immediate medical attention and ensure that he/she has recovered fully before returning to school.

Thank you for your assistance in making the school a safe and healthy environment for learning.

Yours sincerely

Mrs Lena Chua  
Vice-Principal (Administration)

## INFORMING SCHOOL OF CHILD'S /WARD'S TRAVEL PLANS

Name of Child/Ward: \_\_\_\_\_

NRIC / BC No. : \_\_\_\_\_

Class: \_\_\_\_\_

My child/ward will be travelling to the following country/countries during the Chinese New Year Holidays (24 January – 28 January 2020).

The details are listed below:

Country and City of Intended Travel	Period of Stay	
	From	To

*Important Notes:*

**1. You need not fill in the form if you have submitted your travel plans using Parents Gateway.**

*2. Where possible, please also provide details of country and date of transit if your child/ward will be stopping over at any other country while travelling.*

Name of Parent / Guardian: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>For Official Use</b>	
<b>Acknowledged by Form Teacher</b>	
<b>Date</b>	