



COMMONWEALTH SECONDARY SCHOOL
Nurturing Champions of Today and Leaders of Tomorrow

24 March 2020

Dear Parent/Guardian

Social Responsibility in Safeguarding the Well-being of our School Community

1. As Term 2 commences, we are mindful of the rapidly developing COVID-19 situation and we have stepped up measures in school to keep your child/ward safe. The additional precautionary measures in our school include:
 - a. Students and staff who have travelled overseas during the March holidays will not report to school for 14 days upon their arrival to Singapore.
 - b. CCAs and school-based after-school programmes will be suspended until 5 Apr 2020.
 - c. Students will adopt an assigned fixed seating arrangement in classrooms. To inculcate ownership to personal hygiene and environment friendliness, we have asked your child/ward to bring a personal rag to clean their class desks daily. School will provide the cleaning solution.
 - d. To avoid crowding at canteen and food queues, we have staggered recess/lunch queue timing to avoid long queue lines for students. In addition to this, we have allotted classes to rotate having recess/lunch in the canteen and classrooms. To be environmentally friendly, the school has purchased a food container for your child. Please ensure that your child brings a food container and utensils to school daily. Canteen will not issue disposable food containers. Students who forget to bring food container could purchase one from the bookstore, similar to forgetting to bring a thermometer to school.
 - e. Visitors who have travelled overseas will not be allowed to enter the school for 14 days from the date of their return to Singapore.

2. To further safe-guard our school community, we seek your assistance in the following:
 - a. If any household member(s) has returned from overseas within the past 14 days and develops a fever or starts to display flu-like symptoms, please ensure that he/she gets necessary medical attention as soon as possible.

While waiting for the outcome of medical diagnosis, we seek your understanding and cooperation in **informing us immediately and keeping your child/ward at home**. Please be assured that the school will minimise disruption to your child's learning by making arrangements for Home-Based Learning.

- b. Please remind your child to exercise good personal hygiene practices, social responsibility and safe distancing measures **even when they are not in school**. Students are strongly encouraged to avoid crowded places, gatherings and situations of prolonged mixing that could increase the risk of transmission.
3. We all play an important part in times of crisis. Your vigilance and assistance will help us to keep our school as a safe place for learning for all. Together, we can get through this.



Mr Ng Boon Kiat
Principal