



COMMONWEALTH SECONDARY SCHOOL
Nurturing Champions of Today and Leaders of Tomorrow

2 May 2019

Dear Parent / Guardian

Parents Gateway Mobile App

1. Parents Gateway is a mobile app specially designed for parents. Developed by MOE and GovTech, the app allows parents to engage closely with schools, receive information and perform a range of administrative functions including giving consent for school trips.
2. From 1 June 2019, the school will be sending notices and messages via Parents Gateway App, and gradually stop using SMS to send messages to parents. Hence both parents are encouraged to download the free Parents Gateway mobile app on your mobile phone and perform a simple one-time on boarding process. Please refer to attached step-by-step guide on the downloading of the App.

Yours sincerely

Mrs Lena Chua
Vice-Principal (Administration)

Steps on – Download Parents Gateway Mobile App

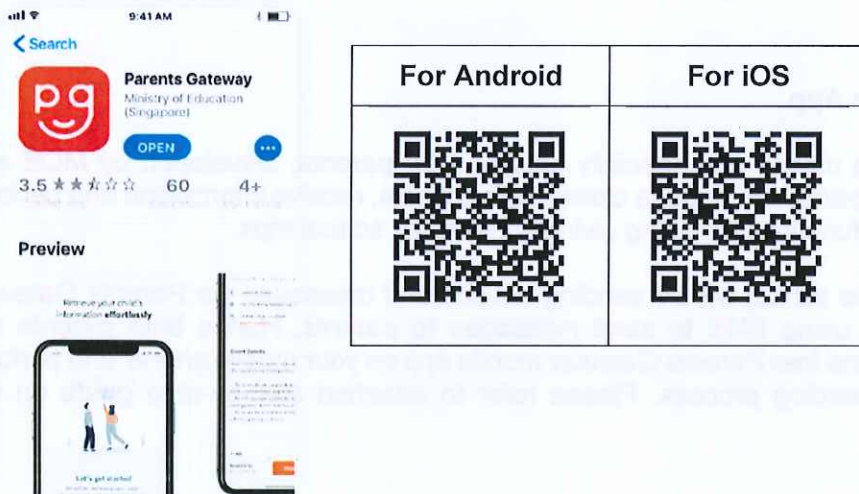
Step 1 – SingPass Registration and 2FA Setup

SingPass 2-Step Verification (2FA) is required for on-boarding. If you have not registered for a

SingPass or have not set up the 2FA, please visit the SingPass website (<https://www.singpass.gov.sg>), or scan the QR codes below to do so. Should you require further assistance, please contact SingPass Helpdesk at 6643-0555.

Step 2 – Download Parents Gateway Mobile App

- a. Open the Apple App Store or Google Play Store app on your mobile phone.
- b. Search for the 'Parents Gateway' mobile app, or scan the QR code below.



- c. Download and install the app onto your phone.
- d. Enable 'Allow Notifications' to receive push notifications.

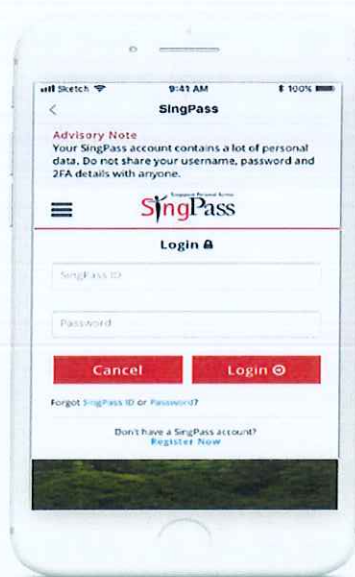
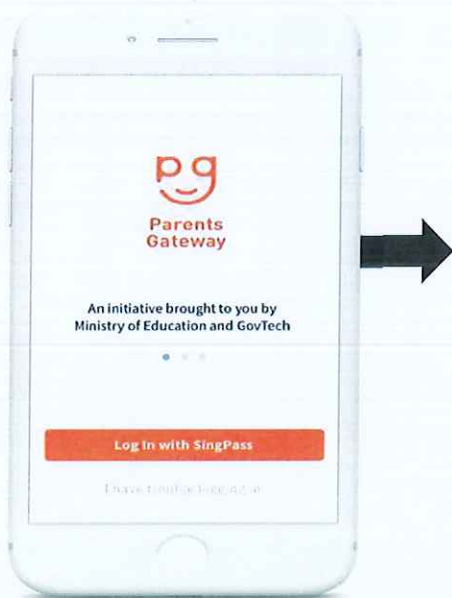
Note: Supported OS Versions - **Android 6.0 or later & iOS 9.1 or later**

Step 3 – One-Time On-boarding

1. Tap on "Log in with SingPass" 2. Log in with your SingPass (2FA)

1.

3 Tap on "Retrieve" to retrieve your child(ren)'s information



4. Tap on "Done" to complete on-boarding

5. You should see your child(ren)'s school announcements and activities (if any)

