



COMMONWEALTH SECONDARY SCHOOL
Nurturing Champions of Today and Leaders of Tomorrow

20 September 2017

Dear Parents/Guardians

Careers Alive Programme for Secondary 2 students

The school will be organising a career exposure and awareness programme, 'Careers Alive' on **Tuesday, 24 October 2017**, for all Secondary 2 students.

2. The objectives of 'Careers Alive' are as follows:
 - i. Raise students' awareness about the world of work
 - ii. Provide opportunities for them to explore their interests in real life work settings
 - iii. Help them develop 21st century competencies skills (analysis, collaboration and communication, and creativity)
 - iv. Put their top 5 talent themes from StrengthsPlay workshop into play
3. Students will be visiting an organisation for either a work shadowing session or a learning journey. The list of organisations in various industries can be found in **Annex A**.
4. The reporting time for each session varies. Students will report to school according to the organisation they will be visiting. More information can be found in **Annex A**.
5. A Google form for them to indicate their top 3 choices has been sent to them on 19 September 2017. They will be assigned one of their choices if they submit their choices by 26th September 2017. They will be assigned to any organisation if they do not indicate their choices by then. Attendance for this programme is compulsory.
6. If you have any queries, please contact Ms Shaffie at 65606866 (ext 124) or email her at shaffie.othman@commonwealthsec.moe.edu.sg.

Thank you.

Yours sincerely

Mr Aaron Loh
Principal

Careers Alive 2017

Organisation	No. of places	Duration	Reporting time	Information
Power Security Guard Agency Pte Ltd	10	9am to 12pm	7.30 a.m.	Students will learn the operations of a security company such as access control, patrol, customer services, access card services, intrusion system, incident reporting and monitoring system. They will be brought to Bukit Batok Ren Ci Nursing Home for this work shadowing opportunity.
Sentosa Luge (Ticketing)	6	10am to 1pm	7.30 a.m.	Students will learn to assist guests at photo or retail counters where they will help to locate their pictures displayed on the screens and have the opportunity to display communication and public relations skills to market the photos to them. Students will also engage guests to participate in e-survey using the iPads.
National Design Centre	100	2.30 pm to 4.30 pm	1.30pm	Students will attend a guided tour at the centre and get an idea of what it means to be a designer in Singapore. They will view the Fifty Years of Singapore Design Exhibition which features a collection of iconic, popular and pivotal designs that have shaped the nation's design industry. The visit hopes to inspire students to take up careers related to product and industrial design, Fashion and Accessories design, and environmental design.
Ng Teng Fong Hospital	45	2pm to 5pm	1pm	Students will be given an overview of Ng Teng Fong Hospital and rotated across 3 departments (Radiology, Physiotherapy & Occupational Therapy) where they will learn more about the job scope of a radiologist, physiotherapist and occupational therapist.
Mediacorp Pte Ltd *Students are required to make a payment of \$11. The mode of payment for Singapore Citizens is through Edusave. If the balance in Edusave is insufficient, the balance will be paid by cash. Non-citizens are required to pay \$11 in cash.	100	Shift 1: 10am - 12pm Shift 2: 2pm to 4pm 50 slots available for each shift	7.30 a.m. 1 p.m.	Students will visit Mediacorp and have a sneak peek at the media operations centre. They will be given the opportunity to be a news presenter at the news studio, or a radio DJ by co-hosting a show with a virtual DJ and experience Toggle's 360-degree virtual reality. They will get to listen to a talk by subject matter experts on studio production, scriptwriting, news and network operations.

St Luke's Eldercare	30	9am to 12pm	7.30 a.m.	Students will shadow the physiotherapists and occupational therapists to understand their job scopes. They will also get to befriend and interact with the elderly. Students will attend an additional briefing on 23 Oct at 3pm.
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