



COMMONWEALTH SECONDARY SCHOOL
Nurturing Champions of Today and Leaders of Tomorrow

Our Ref: Parents Comm

30 January 2020

To: Parents / Guardians

School Emergency Simulation Exercise on Thursday 13 February 2020

1. We wish to inform you that our School will be conducting an emergency evacuation exercise on Thursday, 13 February 2020. This emergency exercise aims to prepare both staff and students for an emergency in the school premises and be very familiar with safety and evacuation procedures.
2. On the day of the exercise, as part of the simulation, our students will evacuate to Ayer Rajah Community Centre (150 Pandan Gardens, Singapore 609335), one of our External Holding Areas (EHA). Lower Secondary students are advised to have a heavy meal (10.50 a.m. to 11.20 a.m.) in the school. This simulation exercise is to prepare our students' readiness to respond to security incidents during lunch break. We seek your understanding that no parents should enter the School or the ARCC during the period of the exercise (12.30 p.m. to 3 p.m.).
3. We would appreciate if you could reinforce the importance of safety with your child/ward not only in the context of the school and home but also in the context of the nation that every Singaporean should be vigilant and be prepared for any emergency. Students will be dismissed at 3 p.m.
4. If you need further clarifications, please contact Mrs Lena Chua, our Vice-Principal at 6560-6866 ext 107.

Yours sincerely,

Mr Ng Boon Kiat
Principal