



**COMMONWEALTH SECONDARY SCHOOL  
DEPARTMENT OF HUMANITIES  
SECONDARY FIVE (NORMAL ACADEMIC)  
PRINCIPLES OF ACCOUNTS  
COURSE OUTLINE 2018**

**SCHEDULE FOR INSTRUCTION**

Term/Week	Topic	Textbook
T1/W2	Trade Receivables	Chapter 14
T1/W3	Correction of Errors	Chapter 17
T1/W4 - 5	Depreciation and Sale of Non-Current Assets	Chapter 13
T1/W6 - 10	Incomplete Records	Chapter 18
T2/W1 – 2	Business Entities	Chapter 19
T2/W3 - 4	Financial Statements Analysis	Chapter 20
T2/W9 - 10	Financial Statements Analysis	Chapter 20

**TEACHER:**

Miss Goh Jee Meng (Ext 186) goh.jeemeng@commonwealthsec.moe.edu.sg

**REFERENCES**

**Basic text:**

All About Principles of Accounts (Textbook)

All About Principles of Accounts (Workbook)

**Other references:**

- Cambridge GCE Normal (Academic) Level (Syllabus 7088)
- Additional hand-outs will be provided to supplement the textbook

**ASSESSMENT****(i) Components of Assessment**

<b>CA1 (10%)</b>	<b>SA1 (25%)</b>	<b>CA2 (20%)</b>	<b>SA2 (45%)</b>
Tests	Mid-Year Examination	Tests Alternative Assessment	Preliminary Examination
10%	25%	20%	45%

**(ii) Details of Assessment****Continual Assessment (CA)**

<b>S/N</b>	<b>Assessment Component</b>	<b>Term/Week</b>	<b>Format</b>
1	Tests	After every topic	Duration: 30 to 50 min
2	Mid-Year Examination	Term 2 Week 5	Paper 1: 1 hour (40 marks) Paper 2: 2 hours (60 marks)
4	Preliminary Examination	Term 3 Week 4	Paper 1: 1 hour (40 marks) Paper 2: 2 hours (60 marks)